

Job Title: Policy Analyst - Environmental Specialist

Requisition ID: 39295

Organization

Located on the traditional, ancestral and unceded lands of the x̱w̱məθkʷəy̱əm (Musqueam), Sḵw̱x̱w̱ú7mesh (Squamish), and səliłwətał (Tsleil-Waututh) Peoples, Vancouver has a commitment to becoming a City of Reconciliation. Vancouver consistently ranks as one of the world's most liveable cities and is working towards being the greenest city in the world. Named among Canada's Top 100 Employers, BC's Top Employers, and Canada's Greenest Employers, the City of Vancouver seeks colleagues who can help shape and embody our core commitments to sustainability, decolonization, equity and outstanding quality of life for all residents. Consider joining our committed team of staff and being part of an innovative, inclusive and rewarding workplace.

Main Purpose and Function

The Environmental Specialist is responsible for advancing a diverse portfolio of environmental initiatives and projects in service of the City's Corporate Plan.

As a member of the City's Ecological Services Team, the Environmental Specialist develops and implements environmental policies, plans and projects, and provides professional guidance and technical expertise to support departments City-wide. Primary responsibilities of this position include:

- integrating ecological considerations into key City initiatives with the goal to improve ecosystem health,
- providing environmental advice on land use decisions, development applications, corporate strategic plans and City capital projects,
- conducting research, planning and implementing projects, and developing policy to support environmental objectives
- supporting City-wide compliance with federal and provincial environmental legislation, and
- working collaboratively with the Host Nations to advance ecological health objectives and support City's reconciliation efforts.

Specific Duties and Responsibilities

- Provides advice regarding current knowledge and best practices in ecosystem management
- Leads and supports the development of policies, projects, regulations, and programs to reduce environmental impacts and improve ecological health
- Supports advancement of City's actions towards reconciliation as they relate to the natural environment
- Conducts technical and regulatory research and analysis.
- Develops internal processes, guidelines, policies, and external regulations.
- Develops business cases for projects and initiatives.
- Prepares recommendations and reports for management and Council.
- Represents City on external groups/committees and special projects.
- Cultivates relationships and maintains liaison with various internal and external contacts.
- Delivers presentations to public and professional audiences.
- Tracks and reports project progress.
- Directly supports Environmental Services' work on corporate City-wide environmental special projects and policy development, capital projects, and with external parties and projects.
- Performs other duties/responsibilities as assigned.

Qualifications

Education and Experience:

- University degree in Biology, Environmental Science or related field, preferably at the post-graduate plus considerable experience of environmental-related professional experience or an equivalent combination of education, training and experience.
- Experience working in municipal government, managing environmental projects and/or implementing sustainability practices preferred
- Professional designation as R.P.Bio or eligibility to attain an R.P.Bio designation

Knowledge, Skills and Abilities:

- Considerable knowledge and experience in natural environmental management, including the application of local, provincial, and federal environmental legislation and laws.

- Considerable knowledge of research techniques and analysis used in developing policies and regulations.
- Strategic thinking and creative problem solving, with demonstrated ability to effectively navigate complex situations and accomplish goals.
- Project management skills, including ability to work with interdisciplinary teams and manage budgets.
- Excellent engagement skills and ability to effectively work with Indigenous communities and liaise with other departments, consultants, municipalities, governmental agencies, community, and environmental groups.
- Excellent organizational skills with the ability to manage multiple tasks and competing priorities.
- Strong verbal and written communication and presentation skills.
- Ability to create maps and analyse data.
- Ability to research, develop and analyze policies and regulations, to evaluate the implications of proposals and to identify problems and recommend solutions
- Ability to work on projects with a government partner or within a municipal or other government setting.
- Ability to meet transportation requirements.

Where operationally appropriate and subject to change, the City of Vancouver has a Flexible Work Program. This program allows staff to work remotely 1 – 4 days a week from locations that are a daily commutable distance from their work at a City worksite. At this time this position is eligible to be part of the Flexible Work Program.

The City's COVID-19 vaccination policy is currently suspended and as a result, vaccination against COVID-19 is not required at this time. However, should circumstances change and the City deem it necessary to re-introduce such policy, you may be required to provide proof of vaccination against COVID-19 in order to be eligible to continue performing your duties.

Business Unit/Department: Real Estate, Environment and Facilities Management (1100)

Affiliation: CUPE 15 Non Pks

Employment Type: Regular Full Time

Position Start Date: October, 2023

Salary Information: Pay Grade GR-029: \$47.57 to \$56.25 per hour

Application Close: September 17, 2023

At the City of Vancouver, we are committed to recruiting a diverse workforce that represents the community we so proudly serve. Indigenous peoples, people of colour, 2SLGBTQ+ persons including all genders and persons with disabilities are encouraged to apply. Accommodations will be provided upon request during the selection process. Learn more about our commitment to diversity and inclusion.

Before you click [Apply now](#)

Once you start your application you can save your work and leave the applications page, however please remember to submit your profile to the specific job requisition before the posting closing date.

In addition to uploading your cover letter and resume, part of the application process may include answering application questions related to the preferred requirements of the role which may take approx. 5-10 minutes.

Cover letters should express interest and highlight additional information relevant to the position and resumes should include a summary of skills and experience related to the position.