Association of Professional Biologists of British Columbia

ANNUAL GENERAL MEETING

Coast Capri Hotel

Kelowna, B.C.

Thursday, May 6th, 2010

ASSOCIATION OF PROFESSIONAL BIOLOGISTS OF BRITISH COLUMBIA

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THURSDAY, MAY 6th, 2010

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Cover photo: Golden Crowned Kinglet (*Regulus satrapa*), Valdes Island.

Photo contributed by Warren Warttig, RPBio.

Association of Professional Biologists of British Columbia

PRESIDENT	Gerry Leering
VICE-PRESIDENT	Megan Hanacek
SECRETARY/TREASURER	Debbi Stanyer
PAST PRESIDENT	Eric White
DIRECTORS	Domenico Iannidinardo, (as of Nov. 2009) Mel Kotyk (to Nov. 2009) Al Peatt, David Polster, Astrid van Woudenberg, Pamela Zevit

STAFF

EXECUTIVE DIRECTOR	Linda Michaluk
REGISTRAR	Linda Stordeur
FINANCIAL OFFICER	Kelly McLaughlin
OFFICE ADMINISTRATOR	Simon Woo

MINUTES OF THE APB ANNUAL GENERAL MEETING

THE DELTA VICTORIA OCEAN POINTE, VICTORIA, B.C.

THURSDAY, MAY 7TH, 2009

The meeting was called to order at 2:35 pm by President Gerry Leering and a quorum was confirmed.

AGENDA REVIEW

MOTION: Moved by Mel Kotyk, Seconded by Kat Enns to adopt the Agenda. **Carried**

MINUTES OF THE LAST YEAR'S MEETING

MOTION: Moved by Rick Crozier, Seconded by Jim Cuthbert to adopt the minutes of the meeting of May 8th, 2008. **Carried**

PRESIDENT'S REPORT – GERRY LEERING

MOTION: Moved by Alton Harested, Seconded by Doug Wahl to accept the President's Report.

- 3 "thank you" bullets emphasized:
  - To the members attending – recognizing that the APB is a member supported organization
  - To staff – shared with College and wouldn't get much done without staff
  - To the Board and all volunteers, in particular to outgoing Doug Wahl and Jim Cuthbert and incoming Mel Kotyk
- Also draw attention to transition document and the members' survey asking for input

Carried

TREASURER/SECRETARY REPORT – JIM CUTHBERT

MOTION: Moved by Jim Cuthbert, Seconded by Pamela Zevit to accept the Treasurer/Secretary report.

- refer to page 7 and audited statements **Carried**

MOTION: Moved by Jim Cuthbert, Seconded by Steve Lacasse to appoint CF Loveless to be the auditor for 2009. **Carried**

MOTION: Moved by Jim Cuthbert, Seconded by Brian Churchill to accept the audited financial statements. **Carried**

REGISTRAR'S REPORT – LINDA STORDEUR

MOTION: Moved by Linda Stordeur, Seconded by Mel Kotyk to accept the Registrar's report as distributed. **Carried**

COMMITTEE CHAIR REPORTS

COMMUNICATIONS AND NETWORKING REPORT – MEGAN HANACEK

MOTION: Moved by Megan Hanacek, Seconded by Rick Crozier to accept the report as distributed.

- BioNews – a costly document, moving to a quarterly publication; while we have encouraged the distribution of the document by way of electronic media, many still want a hard copy
- Moving towards a more robust interactive website with relevant and member-related articles; suggestions welcome
- Consider more advertising in BioNews – have looked at market advertising to apply commission and looked at outsourcing layout and editing but cost-prohibitive

Carried

PRACTICE ADVISORY – ERIC WHITE

MOTION: Moved by Doug Wahl, Seconded by Derek Marcoux to accept the report as distributed. **Carried**

BY-LAW, CONSTITUTION AND POLICY COMMITTEE – GERRY LEERING

MOTION: Moved by Blair King, Seconded by Steve Lacasse to accept the report as distributed.

- By-laws require updating; we will wait until 2010 to start so non-paying members not dictating to paying members – need some changes to recognize technologists

Carried

MENTORSHIP – ERIC WHITE

MOTION: Moved by Fred Sverre, Seconded by Dave Polster to accept the report as distributed.

- originated from the Ted Harding memorial fund

Carried

SCHOLARSHIP & AWARDS – DOUG WAHL

MOTION: Moved by Doug Wahl, Seconded by Fred Sverre to accept the report as distributed.

- Harold Armleder was the 2009 recipient of the Bill Young Award

Carried

LEGISLATION & POLICY – PAMELA ZEVIT AND ASTRID VAN WOUDENBERG

MOTION: Moved by Pamela Zevit, Seconded by Astrid van Woudenberg to accept the report as distributed.

- the main focus of the committee was centered around the resolution that appears later on this agenda

Carried

ANNUAL CONFERENCE – DOUG WAHL

MOTION: Moved by Doug Wahl, Seconded by Jim Cuthbert to accept the report as distributed.

- Thanked speakers for their hard work in preparing their presentations
- Thanks were extended to the sponsors, including the Canucks for the hockey stick with the signatures of the current players to be auctioned at the awards banquet
- Attendees were reminded to fill in the Conference feedback forms

Carried

AGM, NOMINATIONS AND RESOLUTIONS REPORT – GERRY LEERING

MOTION: Moved by Doug Wahl, Seconded by Jim Cuthbert to accept the report as distributed.

- The terms of 4 Directors expired and 3 Directors were nominated for the 2009-2011 time frame. Mel Kotyk was welcomed as the new Board member and outgoing members Doug Wahl and Jim Cuthbert were thanked

Carried

RESOLUTIONS – GERRY LEERING

Resolution 09/01: Association Name Change

MOTION: Moved by Al Peatt, Seconded by Pamela Zevit to adopt the Resolution as distributed.

- If name change takes place in Oct., all members will get a new certificate as opposed to those that paid fee for the Association; required to send certificates
- Change effect date to Jan 1: dues date was extended to Jan 15 this year by the College (normally Jan 1), but received positive responses so anticipating members responses to Jan 15. Due dates are arbitrary, but for 1 year, when starts and ends consistent

MOTION: Moved by Mel Kotyk, Seconded by Loys Maingon to amend the Resolution to change the effective date to Jan 1/10. **Carried**

MOTION: Moved by Domenico Iannidinardo, Seconded by Loys Maingon to amend the Resolution to change the name to "The Association of Professional Biology". **Withdrawn**

Seconder withdrew support after clarification and the motion died for lack of a Seconder.

MOTION: Moved by Barbara Thomson, Seconded by Chris Maundrell refer the Resolution as amended to the Board of Directors. **Carried**

Resolution 09/02: Economic Resolution

Session began with an objection from the floor; assertion was that the resolution that was considered at last year's AGM and which was referred to the Board should be the resolution under discussion now, as opposed to the resolution that was being brought forward for consideration by the Resolution Committee.

- After considering the Association By-laws, the Chair ruled that the resolution as presented would proceed and further, that as notice to consider the original resolution was not received within the time frame set out in the By-laws, the only resolution that could proceed was the one duly filed by the Committee.

On a question of sustaining the Chair, the assembly voted to sustain the Chair

MOTION: Moved by Pamela Zevit, Seconded by Astrid van Woudenberg to adopt the Resolution as distributed.

MOTION: Moved by Rick Howie, Seconded by Suzanne Beauchesne to amend the resolution to last year's Resolution 08 – 01.

Ruled out of order

The Chair ruled the amending motion out of order as it is contrary to the intent of the main motion.

- Discussion ensued as to the wording of the motion, with points in favour and opposed.

MOTION: Moved by Suzanne Beauchesne, Seconded by Rick Howie to amend the resolution to change all the "should"s to "must"s in the "Therefore be it resolved …" section.

Carried (on a standing vote)

MOTION: Moved by Doug Janz, Seconded by Sandra Baker to amend the Resolution to change the "should"s in bullets 2 and 3 to "must"s.

Carried (on a standing vote)

Question on the main motion as amended: Defeated

NEW BUSINESS: none

MOTION: Moved by Dave Polster to adjourn.

The meeting was adjourned at 4:49 pm

REPORT OF THE PRESIDENT

Gerry Leering, RPBio. #1153

Welcome to Kelowna and this new decade with a new beginning for this Association! Many thanks to Al Peatt, Conference Committee Chair, for this outstanding Conference! Thanks also to our many sponsors that have contributed to this success. My hope is that they too see success continuing to support us.

Your Board of Directors and staff have been very busy this past year. Now is the time I reflect on those activities to report out to our members. My first reflection is to you, our members, who have stepped forward with their financial support to ensure we continue to assist one another in our profession.

Up to this point, APB staff have been funded by the College and under the terms of the APB/College MOU have been available to us on an "as required and as available basis". Staff has been very supportive with our transition to independence this year, acting as our financial agent in collecting dues and ensuring membership matters remain separate from the public interest of the College. As this is our last year under the MOU, this is the last time that you will see this staff affiliated with us and I ask all to acknowledge the work they have done with sincere thanks.

Committee Chair reports follow my opening. At this time I extend my gratitude for their volunteer efforts and performance. This is the where things are done and not in independence. Committee Chairs rely heavily on their committee members – many who participate with their own dedication resulting in tasks well done. I ask for your acknowledgement of thanks to everyone for this support.

This coming year will see many changes for this Association. I know we will have some difficulty in always taking forward steps. The corporate knowledge and support of our present staff will be hard to replace so please accept my apologies now. Bear with us as we transform into a more responsive organization to our members. At the time of writing this, your Board is actively completing the selection of a Managing Director to undertake the day-to-day activities an organization with well over a thousand members needs to do. We need to do what has been done previously and still do more in the coming months to advance our Association further.

This Association will be moving into a new virtual office. We have targeted July 1st as our opening and complete separation from the College. The new and full Board of Directors will be meeting in June to confirm our new contact information, select an Executive and appoint Committee Chairs. We will be updating our website with these details as they are confirmed. Watch for these details and more.

I'm looking forward to the changes coming. My hope is that you too will welcome them and support where they take us. Much needs to be done in this new year: our new name, revise our by-laws, maintain what we have and make many improvements along the way. I welcome your involvement as any organization will only be as strong as their membership supports.

In concluding my President's message: I heard a comment from someone that this Association is much like a parent who was successful in establishing the College as if it was their offspring –giving them everything they had. The College is now of age and is letting us go our separate way. A financial grant from the College offering the balance of the original GIC fund that the Association transferred to the newly legislated College - upon reflection - may be seen as being pensioned off. I am of the opinion we have not gone senile but rather have found a renewed vigour to now once again be able to show what we're made of!

I close with a positive outlook to the future and look forward to your continuing support,

thank-you ~

REPORT OF THE SECRETARY/TREASURER

Debbi Stanyer, RPBio. #1105

Secretary

There were 6 Board meetings and several committee meetings held during this last term. Minutes of all Board meetings are available at the Association office. On behalf of the Board I would like to thank Association staff for their capable assistance in preparing meeting agendas, materials and minutes.

Financial Audit

Because of the impending separation of the APB from the College, annual membership dues in the ABP were set at $85 for most membership categories (and $25 for students) for 2010. At this time most College members have taken up membership in the APB.

The recently completed audit of the APBBC 2009 finances indicate the Association's financial affairs continue to be managed in accordance with sound accounting practices, with receipts and expenditures being properly documented. The audited financial statement is included in this AGM booklet. The present Auditor has a good understanding of our Association and I recommend that C. F. Loveless be appointed Auditor for the 2010 fiscal year.

Finances

Funding for budget year 2009 was accomplished via a grant from the College, some of which was offset by additional revenue from advertising.

Office Management

Office management and staffing over the period of this report was provided by the College at no cost to the APB, and the Association's needs continue to be met as a result of this arrangement. This will change in 2010 as the APB expects, as part of its move to full independence from the College, with the concurrence of the College to terminate the College/ APB MOU in July 2010 and become financially responsible for its own staff and services.

I would like to extend my thanks to Simon Woo, Kelly McLaughlin as well as Linda Michaluk and Linda Stordeur for their outstanding service.

REPORT OF THE REGISTRAR

Linda Stordeur, RPBio. #256

Membership is strong as illustrated in the table below. Membership demographics information is presented at the end of this report.

Membership Numbers

Membership Totals[1]		**2009**
Registered Members	R.P.Bio.	832
	R.P.Bio. (Ret.)	25
Enrolled Members	B.I.T.	137
	St.	4
Honorary Member		1
Leave of Absence		11
Total Membership[2]		1010

1. The numbers shown are as of December 31st 2009

2. The totals include those On Leave as they still appear in the Register

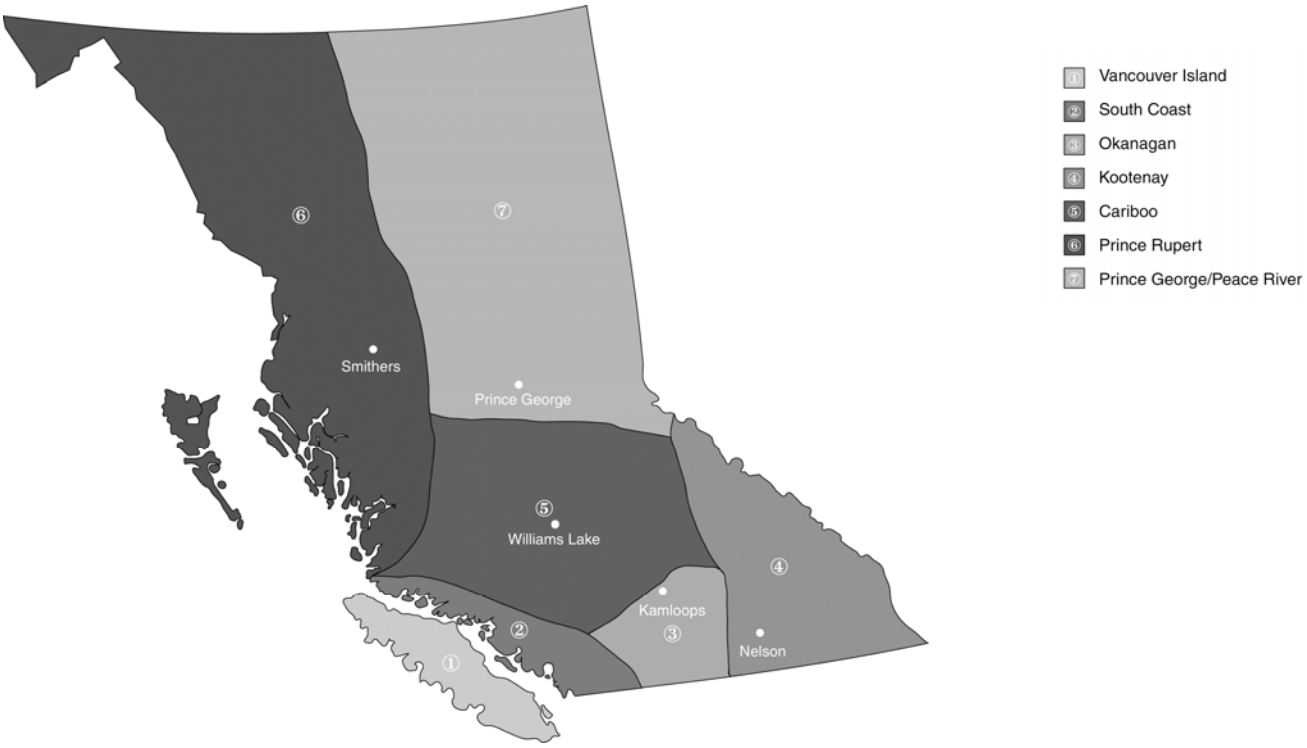
Membership Demographics by Employment Sector

Employment Sector		Percentage of Membership
Education		2.4
First Nations		0.9
Government	Federal	3.7
	Municipal	2.7
	Provincial	12.4
Not for Profit		2.3
Private Sector		49
Self-Employer		20.4
Unknown/Retired		6.2

Membership Demographics by Provincial Distribution

Location[3]	Percent of Membership
Vancouver Island	23.2
South Coast	37.2
Okanagan	9.6
Kootenay	9
Cariboo	3.1
Prince Rupert	4.5
Prince George/Peace River	8.2
Out of Province	5.0
Out of Country	0.2

3. Locations are as set out in the map below



APB ASSOCIATION OF PROFESSIONAL BIOLOGISTS OF BRITISH COLUMBIA
205-733 JOHNSON STREET
VICTORIA, B.C.
V8W 3C7

March 16, 2010

C. F. Loveless
Chartered Accountant
#308 - 771 Vernon Avenue
Victoria, B. C. V8X 5A7

In connection with your audit of the financial statements of APB ASSOCIATION OF PROFESSIONAL BIOLOGISTS OF BRITISH COLUMBIA ("the Association") for the year ended December 31, 2009, we hereby confirm that to the best of our knowledge and belief:

1. We are responsible for the fair presentation of the financial statements of the Association prepared in accordance with Canadian generally accepted accounting principles.

2. We understand that your audit was made in accordance with Canadian generally accepted auditing standards and accordingly included such tests of the accounting records and such other auditing procedures as you considered necessary in the circumstances for the purpose of expressing an opinion on the financial statements. We also understand that such an audit would not necessarily disclose irregularities, should there be any.

3. We have made available to you all financial records and related data, and the minutes of the meetings of directors.

4. The financial statements present the financial position, results of operations and cash flows of the Association in accordance with Canadian generally accepted accounting principles.

5. Significant accounting policies are disclosed in the financial statements and there have been no changes in these policies.

6. The Association has no plans or intentions that may materially affect the carrying value or classification of assets and liabilities.

7. There are no material transactions that have not been properly reflected in the financial statements.

8. The Association has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged except as disclosed in the financial statements.

9. The Association has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of non-compliance.

10. No events have occurred subsequent to the balance sheet date that would require adjustments to, or disclosure in, the financial statements.

.../2

11. There are no material losses that have not been properly included in the financial statements.

12. We are not aware of any illegal or possibly illegal acts.

13. There are no material unrecorded liabilities or contigent liabilities or claims or possible claims that have not been disclosed to you.

14. There are no significant commitments or contractual obligations that have not been disclosed to you.

15. We have advised you of all actions taken at meetings of the board of directors and committees that may affect the financial statements.

16. We have responded fully to all enquiries made to us and have made available to you all accounting and financial records and related data of the Association during your audit.

17. We have read and approve the issue of the financial statements.

Yours very truly,

APB ASSOCIATION OF PROFESSIONAL BIOLOGISTS OF BRITISH COLUMBIA

ORIGINAL SIGNED EXECUTIVE Director

ORIGINAL SIGNED Director TREASURER

.../2

APB ASSOCIATION OF PROFESSIONAL BIOLOGISTS OF BRITISH COLUMBIA

FINANCIAL STATEMENTS

DECEMBER 31, 2009

C. F. Loveless

CHARTERED ACCOUNTANT 308-771 VERNON AVENUE/VICTORIA/BC/CANADA V8X 5A7

PHONE (250) 386-5577
FAX (250) 386-4215

AUDITOR'S REPORT

To the Members of the APB Association of Professional Biologists of British Columbia.

I have audited the statement of net assets of the APB Association of Professional Biologists of British Columbia as at December 31, 2009 and the statements of changes in net assets, revenue and expense - operating fund, and statement of cash flow for the year then ended. These financial statements are the responsibility of the association's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the association as at December 31, 2009 and the results of its operations and it's cash flows for the year then ended in accordance with Canadian generally accepted accounting principles. As required by the Society Act (British Columbia), I report that, in my opinion, these principles have been applied on a basis consistent with that of the preceding year.

CHARTERED ACCOUNTANT

Victoria, B.C.
March 16, 2010

APB ASSOCIATION OF PROFESSIONAL BIOLOGISTS OF BRITISH COLUMBIA
STATEMENT OF REVENUE AND EXPENSE - OPERATING FUND

Year ended December 31

	2009 $	2008 $
REVENUE		
Advertising	**80**	841
Annual general meeting (Note 4)	**26,626**	700
Continued Professional Development	**5,165**	-
Memorial Mentor funding	**875**	-
Operating grant from the College of Applied Biology (Note 4)	**53,217**	39,101
	85,963	40,642
EXPENSE		
Administrative and Executive:		
Bank and credit card charges	**1,460**	127
Board of directors' travel and meetings	**17,837**	20,436
Insurance	**1,550**	1,550
Legal and audit	**1,050**	1,050
Office	**25**	78
Office equipment	**-**	579
Postage and printing	**11**	505
BioNews	**9,196**	-
Telephone and internet	**566**	185
Web page	**3,095**	3,358
	34,790	27,868
Committees:		
Annual general meeting	**31,105**	900
Awards and Sponsorship	**100**	360
Continued Professional Development	**-**	100
Scholarships	**6,200**	2,000
	37,405	3,360
	72,195	31,228
NET REVENUE	**13,768**	9,414

See accompanying notes to the financial statements

APB ASSOCIATION OF PROFESSIONAL BIOLOGISTS OF BRITISH COLUMBIA
STATEMENT OF CHANGES IN NET ASSETS

Year ended December 31

	2009 $	2008 $
NET ASSETS, beginning of year	**14,441**	5,027
Net Revenue - operating fund	**13,768**	9,414
NET ASSETS, end of year	**28,209**	14,441

See accompanying notes to the financial statements

APB ASSOCIATION OF PROFESSIONAL BIOLOGISTS OF BRITISH COLUMBIA
STATEMENT OF NET ASSETS

December 31

	2009 $	2008 $
ASSETS		
Cash and equivalents - operating fund (Note 2)	**28,209**	14,441
Due from College of Applied Biology (Note 5)	**47,905**	-
	76,114	14,441
LIABILITIES		
Deferred revenue - membership dues (Note 5)	**47,905**	-
NET ASSETS	**28,209**	14,441

See accompanying notes to the financial statements

ON BEHALF OF THE BOARD:

ORIGINAL SIGNED Executive Director

ORIGINAL SIGNED TREASURER Director

APB ASSOCIATION OF PROFESSIONAL BIOLOGISTS OF BRITISH COLUMBIA
STATEMENT OF CASH FLOW

Year ended December 31

	2009 $	2008 $
CASH FROM OPERATIONS		
Annual general meeting revenue received	**26,626**	700
Funding received	**875**	-
Miscellaneous revenue received	**5,245**	841
Administrative and executive expenses paid	**(34,790)**	(27,868)
Committee expenses paid	**(37,405)**	(3,360)
	(39,449)	(29,687)
Expenses paid by the College of Applied Biology	**53,217**	39,101
	13,768	9,414
CASH AND EQUIVALENTS, beginning of year	**14,441**	5,027
CASH AND EQUIVALENTS, end of year	**28,209**	14,441
COMPRISED OF:		
Operating fund		
General account	**28,209**	14,441

See accompanying notes to the financial statements

APB ASSOCIATION OF PROFESSIONAL BIOLOGISTS OF BRITISH COLUMBIA
NOTES TO THE FINANCIAL STATEMENTS

Year ended December 31

1. PURPOSE OF THE ORGANIZATION

The Association of Professional Biologists of British Columbia (APB) is incorporated under the Society Act (British Columbia), and its principal activity is to support the application of sound biological principles in the management and conservation of resources in British Columbia. APB is an exempt entity under the Income Tax Act.

2. DESCRIPTION OF FUNDS

Operating Fund
This fund is used for all administrative and operational activities of the Association of Professional Biologists of British Columbia.

3. CAPITAL ASSETS

The association follows a policy of recording capital assets as a current expenditure. Capital assets consist exclusively of office equipment.

4. OPERATING GRANT FROM THE COLLEGE OF APPLIED BIOLOGY

By agreement between the parties, the College of Applied Biology (CAB) will provide an annual grant to cover operating and overhead costs of the Association of Professional Biologists of British Columbia (APB). The annual general meetings of both the APB and CAB are held in conjunction with the Annual Applied Biology Conference which is organized by the APB. The APB will receive any profit from the conference. The profit will be used to decrease the amount of the grant from the CAB. The CAB will be responsible for any losses incurred as a result of the conference, and this amount will be shown as part of the annual grant to the APB.

5. DUES RECEIVABLE FROM THE COLLEGE OF APPLIED BIOLOGY

The College of Applied Biology (CAB) Collected 2010 dues for the Association of Professional Biologists of British Columbia (APB) in 2009. This deferred revenue will be paid to the APB in 2010.

BOARD OF DIRECTORS
COMMITTEE CHAIR REPORTS

COMMUNICATIONS AND NETWORKING COMMITTEE

Chair Megan Hanacek, RPBio

This year has once again been a busy year for the Communications and Networking Committee!

Our focus has continued to be improving and increasing communications amongst the members of the Association of Professional Biologists (APB) of British Columbia and with other applicable parties (industry, government, NGOs, academia and professional organizations). Our communication tools include the APB website (www.apbbc.bc.ca), BioNews, BioServe, BioNotice, Regional Meetings, Roadshows and the **new Mentorship Program**. These all serve to inform, to educate, to increase membership interaction and to improve professional networking opportunities.

In the last year, the APB website continued to be a solid conduit of information for our members. We are currently working on allowing only APB member access to several of our offered benefits (e.g., free advertising listings on our consultant's page, affinity program, current job postings site and mentorship program). You can expect this tool to be expanded and relied on more frequently in the future as we use online voting and payments.

As the editor of BioNews, I am pleased to introduce the new "Perspectives" section of BioNews which presents different professional viewpoints on biological issues currently impacting British Columbian ecosystems. Our first focus topic was "Marine Aquaculture Management in Coastal British Columbia" and we look forward to other interesting and timely perspectives over the coming year.

As discussed at the 2009 APBBC AGM, the APB is moving towards financial independence from the College of Applied Biology (CAB); our Memorandum of Understanding with the CAB is set to expire in November 2010. As such, the APB Board of Directors has taken steps to focus more energies and finances on improving our communications and networking opportunities in the next year. We are looking to hire a Managing Director to assist in several of the communications and networking duties. As always, we will strive to have an up to date website and robust BioNews publication with timely, relevant articles and discussion pieces. We appreciate any comments and constructive criticism from our membership as we move forward on this initiative.

I would again like thank Linda Stordeur and Simon Woo for their excellent work in supervising and coordinating the production of BioNews and continually updating sections of the website in a timely manner. As well a great "Thank you" to the other members of the Communications and Networking Committee: Dave Polster, Astrid van Woudenberg and Pam Zevit with their help in various editorial duties.

And, just a gentle reminder that Regional Meetings are an excellent way to gain mandatory CPD credits while networking with your fellow biologists. Please phone the office or contact me if you have interest in organizing your own Regional Meeting in your area; we have resources and some funding to facilitate the event.

Thank you!

PRACTICE ADVISORY COMMITTEE

Chair Eric White, RPBio

This past year saw the completion and adoption of the "*Members Guide to the College Audit Process*". This is now posted on the APB website and is available to all members.

This guide presents the membership with the background, rationale and purpose (as we understand them) behind the CAB audit. The document will provide an explanation of the purpose of the audit process (it is not just a "gotcha" exercise), the implications of the various outcomes (what if I don't "measure" up??!) and a flowchart of the process. It includes a copy of the audit interview form and explanation of the questions. It also presents further information regarding current standard practices – in other words, some guidance as to what is needed to bring your practice into compliance with the CAB expectations.

Readers are cautioned that this document is not sanctioned or vetted by the College. This is your Association's best effort to give you the best advice we can; however, there is no guarantee that if you follow all the guidance in the document that you will, in fact, be home free if/when you are audited. Read: holding up the APB members guide and saying "I did all this stuff!" is not going to get you off the hook.

Next up for the committee is a similar guide to the discipline process. This will present information on what kinds of infractions might incur an action from the College, what the process is in resolving the resultant proceedings, what the possible outcomes are and the consequences of those outcomes.

I would like to thank the APB staff, and the hard working committee members: Astrid van Woudenberg, Derek Marcoux, Loys Maingon, Paul van Poppelen, Keith Simpson and Tom Watson without whom this work would not have happened.

MENTORSHIP STEERING COMMITTEE

Co-Chairs: Megan Hanacek RPBio and Eric White, RPBio

This past year saw the implementation and launch of the APB mentorship web page. This has been several years in the development and it gives us (the committee as a whole) great satisfaction to see it up and running.

The web page was launched in January 2010 and, at the time of writing; we have 14 protégées and 5 mentors, with one active mentor/protégée pair. Best wishes to all!

The users of this service are reminded that it is set up primarily to be self-administered and self guided. Once you have signed up it is up to you to contact potential mentors or protégées and engage them in a relationship. Both parties can structure their interactions as they see fit (i.e. whatever works best for the two of you). We ask that you advise the program when you have engaged in a relationship, and with whom, and provide some (informal) information as to what type of interaction you engage in.

We invite your feedback – what works, what could be made better. We also encourage established biologists to consider the benefits of taking on a protégée and participating in the program.

We would also like to remind you that this program is a direct result of Ted Harding's vision and last wishes. The program is supported by the Ted Harding Memorial Fund, which was established after his passing 2005. Charitable donations (i.e. tax deductible) to the fund can be made through the Association office.

Megan and I would like to thank committee members Rob and Mike Waters, and to acknowledge and thank Jake Ketcheson (our web guru) and Linda Stordeur (APB Registrar) for their help and support.

AWARDS AND SCHOLARSHIPS COMMITTEE

Chair Debbi Stanyer, RPBio

The Ian McTaggart-Cowan Award for Excellence in Biology was presented to Dr. Fred L. Bunnell. This award recognizes individuals who have significantly contributed to the biological sciences in B.C. Among his numerous achievements and contributions, Dr. Bunnell was the founding director of the Centre for Applied Conservation Research at the University of British Columbia and pioneered the undergraduate program in broad resource conservation in the UBC Faculty of Forestry. This program was formalized in 1996 as a B.Sc. of Natural Resources Conservation. Over the past 39 years, Dr. Bunnell has authored or co-authored about 250 refereed papers, a similar number of non-refereed conference proceedings and reports to government and industry, and edited 7 books. He has published on a diverse range of species including bacteria, algae, lichens, bryophytes, marine invertebrates, vascular plants, amphibians, birds and mammals. Dr. Bunnell retired as a full Professor in 2004, and currently holds the position of Professor Emeritus at UBC.

The Association recognizes RPBios who have been a member for 20 years with a gold pin. The gold pins will be awarded at the Annual Conferences Awards Banquet (or mailed after the Conference.) The following members have reached this milestone this year:

William F. A. Duncan	464
Melvin S. Kotyk	465
Marvin A. Eng	469
Stephen A. Macfarlane	471
Dale R. Seip	473
Diane L. Parker	478
Brian G. Blackman	479
A. Grant MacHutchon	484
Vincent A. Poulin	488
Keith Simpson	490
Vivian A. Banci	492

The Association traditionally awards up to two scholarships each year, and this year scholarships of $1000.00 each were awarded to graduate student Josephine Symonds and undergraduate student Melany Rosberg. This year also saw the second of two years of additional scholarships awarded on behalf of the Federal Environmental Damages Fund. Recipients of these scholarships, who must be enrolled in a post-secondary institution in South Eastern BC in a program that will lead to membership in the College, included Natasha Bose-Roberts, Lily Kotzava and Brieanne Matier.

The Association provides cheques as a prize for the best entry in Biology at Regional Science Fairs judged by one of our members. In 2009, Shay Marks (Vancouver Island), and Forson Chan (Canada-Wide), received cheques from the APB.

Thanks are extended to Dan Bernier, Megan Hanacek, Derek Marcoux, Paul McElligott, Rick Page and Registrar Linda Stordeur, for assisting the committee in this past year.

ANNUAL CONFERENCE COMMITTEE

Chair Al Peatt, RPBio

The 2010 APB Annual Applied Biology Conference *Water, Wind and Wildlife* will be held May 5th – 8th at the Coast Capri Hotel in Kelowna. A total of 7 workshops/courses/tours are planned:

May 5th
- Fundamentals of Management Consulting (AM & PM)
- BC Grasslands Range Monitoring Course (All Day)
- APB Ethics Course (AM & PM)
- Kelowna Habitats Field Tour (PM only)

May 8th
- Endocrine Disrupter Chemicals and Pollution Source Control (All Day)
- Ecological Restoration for Biologists (All Day)
- Natural History and Wine Tasting Tour of the South Okanagan (All Day)

Pre-conference events and a wine and cheese reception/trade show is planned for May 5th with the main conference occurring on the 6th and 7th. We hope to have Premier Campbell as our luncheon speaker on the 6th, but the Premier's office is unable to confirm attendance at the time of this writing. We have scheduled 21 proceedings speakers for 19 topics in what we hope will be an interesting and provocative conference. The banquet is planned for Thursday, May 6th with Dr. Brian Riddell talking about politics and pacific salmon. We have allowed substantial time for networking and chatting with colleagues and, new for this year, we have added a trade show and poster session. We hope that this will be a useful service to conference delegates.

We have tried to keep conference costs down and thus allow the costs for full registration to remain at the 2009 rate. With full registration, we are offering a 15 percent discount on the courses, workshops and tours in an effort to entice people to attend pre- and post-conference events. However, we've structured the conference in a way that also permits partial attendance.

We've received generous sponsorship this year from many organizations and companies, for which we are very thankful. A complete listing is on the website and will also be featured at the conference venue.

We had hoped to organize a school outreach program but an urgent family matter understandably took precedence for the coordinator of that event, forcing postponement. We hope to follow through with an outreach program at the 2011 conference (tentatively) planned to be in Nanaimo.

The annual conference could not be a success without the substantive involvement of member volunteers and APB/CAB staff. There are many and each is owed a debt of gratitude; thank you. Particular recognition is due Doug Wahl (sponsors); Kelly McLaughlin (venue and registration); Linda Stordeur (website and BioNotice); Dave Polster, Eric White, and Megan Hanacek (course instructors), Darryl Arsenault and Paul Christie (tour leaders); Gerry Leering (sponsors, tradeshow and posters) and; the many interesting speakers making presentations on our behalf.

NOMINATIONS COMMITTEE

Chair Domenico Iannidinardo, RPBio

Your APB Nominations Committee had a successful 2010. More candidates ran this year over last even though our membership dipped as we began charging membership dues for the first time since 2004. The APB Board of Directors can have up to ten elected members on it at one time. These are all volunteers and include the Past President, who was previously elected and held the position of President. While these ten Directors have a vote in Board decisions, the APB Constitution and Bylaws allow for the appointment of two additional, non-voting Directors to the roles of Editor and Registrar. You should expect a full Board to be working hard for you given the robust candidate response in 2010.

This Board will still need your support to finish this return to independence. Please contact your nearest Board member if you have any time to share on an APB committee. The real work gets done on committees. Be sure to join me in thanking those members who agreed to run for service on the Board and those who continue to volunteer their time on various committees of the Board.

I thank Gerry Leering and Eric White for their assistance as Nominations Committee members, staff for their interminable commitment, and all who voted online this spring.

Ratification for the 2009 – 2011 term of office

In November 2009 the Board appointed Domenico Iannidinardo (your Nominations Chair at press time and author of this report) to the Board to replace Mel Kotyk as he stepped down. We are grateful to Mel for his service to the Board over many years, including his ongoing assistance to the profession in other volunteer capacities. My appointment was allowed for under section 24(c) of our bylaws, which includes the requirement for ratification

by 50% of voting members on a special ballot. Ratification means that I assume the remainder of term, while failure means that the seat remains open for the new Board to fill again by appointment with someone other than me!

NOMINATIONS
The calls for nominations for the 2010 election of the Association's Board of Directors were published as required by the Association bylaws and closed on February 24th, 2010.

Nominations for vacant Regional Director position for the 2009 – 2011 term of office
A two year Regional Director position remained unfilled from 2009. Gerry Leering was the sole candidate for this position and was acclaimed Regional Director.

Nominations for the 2010 – 2012 term of office
Continuity of your Board is improved by having an election cycle setup to for about one half of the Board positions to come due for election in a given year. Five positions normally open up for election each year. Six nominations were received this year for the five Director-at-large positions available, requiring an election to be held.

Candidates for Director-at-large:

Al Peatt
Dave Polster
Debbi Stanyer
Barb Faggetter
Sean Pendergast
Tim Bekhuys

Continuing Directors (2009 – 2011):
Pamela Zevit – Director-at-large
Astrid van Woudenberg – Regional Director

Retiring member:
Megan Hanacek has served the Board and the Association with great dedication, in particular as Communications Chair and Editor. Much of what you've seen on the website and in BioNews has been compiled under the guidance of Megan working with your brilliant staff. She is a very busy lady who has nevertheless committed to assisting the Board whenever she can after her term is over. The profession is better because of Megan and the Board sincerely thanks her for service.

RESOLUTIONS COMMITTEE

Resolutions

REPORT ON RESOLUTIONS CONSIDERED AT THE 2009 AGM

Resolution 09-01 – Association Name Change

This resolution that was considered at the 2009 AGM was referred to the Board of Directors.

Resolution 09-02 – Economic Resolution

The resolution considered at the 2009 AGM was defeated.

RESOLUTIONS FILED FOR CONSIDERATION AT THE 2010 AGM

No Resolutions submitted for 2010.

RESOLUTION POLICY

A. Rules of Procedure

1. A public policy resolution must be received 28 days in advance of the AGM, unless the Board unanimously agree to waive that requirement (Bylaw 20(b)).
2. A resolution must be moved and seconded before discussion on the resolution.
3. A member wishing to move, second or speak to a motion shall stand and address the Chair, and shall wait until recognized before speaking. The member must announce their name prior to speaking.
4. A member must confine their remarks to a maximum speaking period of two minutes. The mover of a motion is permitted three minutes. The time constraints will be waived by the Chair where there is general agreement by the assembly.
5. No member may speak more than once on any question unless and until all other members desiring to speak have been heard.
6. Any amendment and any motion to withdraw any resolution from consideration of the meeting or to refer the motion to the Board or any committee must be moved and seconded from the floor.
7. Should discussion continue on any resolution for an undue length of time without reasonable agreement being reached, the resolution may be cleared from the floor by a favourable vote to refer the resolution to the Board for further consideration and report.

B. Handling of Resolutions

1. The Chair shall read the title of the resolution to be dealt with by the assembly
2. The Chair will call for the resolution to be read aloud to the assembly
3. The Chair will call for any recommendation from the Board to be read aloud
4. The Chair will call for a mover and seconder for the resolution
5. In the event the Board or has recommended an amendment to the motion, the Chair will call for a mover and seconder for the amendment.
6. In the event the Board or has recommended a motion to replace the motion submitted with the resolution, the Chair will call for a mover and seconder for the resolution once the submitted resolution has been addressed (i.e. either fails for lack of a mover and seconder, is withdrawn, is referred, or is defeated).
7. The Chair will call for discussion on the motion.
8. The Chair will call the question on the motion.
9. Voting on the resolution will be as addressed in APB Bylaws 22 and 23 (i.e. only registered members can vote, voting by proxy is not allowed, and at anytime before or after the counting of the results 3 voting members can request a letter ballot be conducted on the question).

BOARD MEMBERS, VOLUNTEERS & STAFF 2009-10

BOARD MEMBERS

President
Gerry Leering
Vice-President
Megan Hanacek
Secretary/Treasurer
Debbi Stanyer
Past President
Eric White
Regional Directors
Astrid van Woudenberg
1 vacant position
Directors at Large
Megan Hanacek
Domenico Iannidinardo
(Nov. 10/09 to)
Mel Kotyk
(May 7/09 to Nov. 10/09)
Gerry Leering
Al Peatt
Dave Polster
Debbi Stanyer
Pamela Zevit

COMMITTEES

Awards and Scholarships
Debbi Stanyer, Chair
Megan Hanacek
Derek Marcoux

Communications and Networking
Megan Hanacek, Chair
Dave Polster
Astrid van Woudenberg
Pamela Zevit

Conference
Al Peatt, Chair
Domenico Iannidinardo
Dave Polster
Debbi Stanyer
Gerry Leering
Astrid van Woudenberg
Eric White
Dave Clough
Ted White

Mentorship
Eric White, Co-Chair
Megan Hanacek, Co-Chair
Mike Waters
Rob Waters

Nominations
Domenico Iannidinardo, Chair
Gerry Leering
Eric White

Practice Advisory
Eric White, Chair
Astrid van Woudenberg
Loys Maingon
Derek Marcoux
Keith Simpson
Paul van Poppelen
Tom Watson

Transition
Gerry Leering, Chair
Megan Hanacek
Domenico Iannidinardo
Linda Michaluk
Al Peatt
Dave Polster
Debbi Stanyer
Astrid van Woudenberg
Eric White
Pamela Zevit

Staff

Executive Director
Linda Michaluk
Registrar
Linda Stordeur
Financial Officer
Kelly McLaughlin
Office Administrator
Simon Woo

AWARDS & SCHOLARSHIPS

THE IAN MCTAGGART-COWAN AWARD FOR EXCELLENCE IN BIOLOGY: This award is presented periodically to a member in good standing of the APBBC in recognition of a significant contribution to the applied biological sciences in BC. This award is not an annual award, but is granted when a member, or in exceptional circumstances two or three members, have made an outstanding contribution to applied biology.

W. YOUNG AWARD FOR INTEGRATED RESOURCE MANAGEMENT: This award, sponsored jointly with the Association of BC Forest Professionals, honours a BC individual or association that has demonstrated significant accomplishments in integrated fisheries, forestry or wildlife-forestry management.

THE BIOLOGIST OF THE YEAR AWARD: This award is distinct from the Award for Excellence in Biology in that it recognizes shorter term contributions to applied biological science and the application of applied biology in a local or regional area. The award is presented at the Annual General Meeting for outstanding contributions by a member or a team to applied biology and to the advancement of professional biology. The basic requirement shall be the application of applied biology to resource management, to education, to research, to advancement of the profession, for service to the Association or service to his or her local community.

MERITORIOUS SERVICE AWARDS: The Board of Directors of the APBBC each year honours those members of the Association who have made contributions to the APB which are outstanding, above and beyond the contributions normally expected of members. These contributions should be in association with the setting and achievement of goals of the APBBC and the advancement of the Association as a professional organization. The recipients will be acknowledged at the Annual General Meeting each year, and their service will be recorded on a meritorious service plaque in the office of the APBBC in Victoria.

TWENTY YEAR MEMBERSHIPS: To mark the 20th anniversary of the Association in 2000, Professional Biologists who have retained membership in the Association for 20 consecutive years are awarded the Association's Special Service gold pin.

APB SCHOLARSHIPS: The scholarship may be awarded to a student who is *related to a* member in good standing of the Association, or who is a Student Member, Biologist In Training, or RPBio in good standing, of the APB. The award will be given to an undergraduate who is entering the third or fourth year of an undergraduate program, or to a BIT or RPBio entering post-graduate studies in a program that leads to a degree in Biology (or a closely related area as specified in the membership guidelines). Up to 2 $1000 scholarships (one scholarship per person) may be awarded in a given year.

ENVIRONMENTAL DAMAGES FUND SCHOLARSHIPS: The scholarships were awarded to students who were enrolled full time in a post secondary institution in South East BC in a program leading to registration with the College. For the 2008/09 school term, 4 $2000 scholarships were available and; for school term 2009/10, 3 $2000 scholarships were available.

PRESIDENT'S AWARD: This Award is presented to an individual in recognition of exemplary services to the Association of Professional Biologists of BC.

SCIENCE FAIR AWARDS: APB continues its support of the Canada Wide Science Fair and its Regional components. A monetary prize is presented to the best biological entry at the regional level when an RPBio member acts as a judge.